



2150 E. Powell Rd. Lewis Center, OH 43035

## **Job Description: Second Grade Teacher**

### **Job Summary:**

We are looking for an enthusiastic second grade teacher to foster and facilitate the intellectual, spiritual and social development of the children. Teaching second grade includes planning, implementing and assessing lessons with patience and creativity. This role will require effective collaboration with other PCA staff members, in addition to excellent communication and interpersonal skills. Second grade teacher duties include designing a teaching plan and using activities and instructional methods to motivate children. Preferred candidates will possess prior experience in teaching elementary age children and developing curriculum for the multi-subject classroom. This is a full-time, exempt (salaried) position. Performance will be evaluated for contract renewal on an annual basis or at an interval to be determined by the School Principal.

**Reports to:** School Principal

### **Essential Duties and Responsibilities**

- Responsible for teaching all subjects including: Reading and Language Arts, Math, Science, Social Studies and Bible. We are committed to integrating a biblical worldview into all areas of the curriculum.
- Use a variety of activities and instructional methods (songs, stories, media, structured games, art, outdoor activities, etc.) to motivate and stimulate children's abilities.
- Assess students' performance and progress to ensure they are mastering the skills on regular basis and report quarterly to parents with student report cards.
- Monitor children's interactions and nurture cooperation and sharing.
- Follow and comply with teaching standards and safety regulations.
- Communicate with parents on a regular basis, setting up conferences as needed.
- Attends and helps with school events beyond the school day.
- Continues in professional development.
- Other duties as assigned by principal.

## **Required Spiritual Qualities**

Polaris Christian Academy is fully invested in its faith-based mission and it is important that each staff member adhere to the following spiritual principles:

- Acknowledge Christ as Savior and seek to live life as His disciple.
- Believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God—our standard for faith and practice.
- Believe and actively support the school's statement of faith.
- Be a Christian role model in attitude, speech, and actions toward others (Luke 6:40). This includes being committed to all of God's biblical standards.
- Actively participate in a local Bible-believing church.

## **Professional Requirements**

- Bachelor's degree from a postsecondary institution and/or non-tax certificate from the Ohio Department of Education. Ohio Teaching License preferred.
- Successful experience in an elementary classroom preferred
- Excellent knowledge of child development and latest education theories and practices.
- Creative and artistic teaching abilities as well as strong organization skills.
- Maintains appropriate licenses and training hours as required.
- Reasonable level of computer literacy with basic proficiency in Microsoft Office programs, database navigation, and internet research.

## **Required Personal Qualities**

Staff members at Polaris Christian Academy hold themselves to the highest personal standards as a means to provide the best level of educational and personal support to our students. We ask that any potential candidates also possess the following traits:

- Sensitivity and friendly rapport with staff, parents, volunteers, and children.
- Emotional stability, objectivity, and optimism towards the potential stressors of an educational environment.
- Understanding towards the importance of discernment, discretion, and confidentiality in the operation of the classroom and the school.
- Appropriate treatment of others through courtesy, patience, and respect.
- A personal appearance that models the Christian values of cleanliness, modesty, and good taste consistent with school policy.
- Conducting oneself by the school's lifestyle statement. This agreement is to be signed as a condition for employment in this ministry.